



Circular Number 2010/05

Pre-Entry Condition Surveys & Ship Inspection Reports or SIR



The First Look

MARINE GROUP

The British European & Overseas P&I club ("BE&O P&I club") endeavors to conduct comprehensive and detailed Pre-Entry / Condition surveys and work closely with the assured in appointing experienced surveyors to carry out the above.

The Pre-Entry / Condition Surveys is the first examination of an assureds' vessel prior to Entry into the BE&O P&I Club. Depending on the condition and subsequent findings during the survey, the vessel is either accepted or rejected entry into the club.

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The main objective of the Pre-Entry / Condition Survey is to assist the BE&O P&I Club and the assured to identify suspect areas of potential loss that may give rise to Claims. The Pre-Entry / Condition surveys also enables the assured to take preventive and / or corrective action as appropriate. In view of the importance of the Pre-Entry / Condition surveys to both, the club and the assured, the club would request and expect full cooperation of the assured in way of assisting in the arrangements for the surveyor to go onboard and of the Master / Officers during the inspection.

The BE&O P&I Club Ship Inspection Report ("SIR") has been specifically designed in its present format to enable the appointed Surveyor's to carry out to a thorough and comprehensive survey of the vessel obtaining maximum information within set time limits to assist the club in properly assessing the risk.

It is extremely important for the appointed surveyors to strictly follow the BE&O's SIR format. The information obtained during the survey in addition to being used to assess the condition of the vessel, is also used for statistical purposes and to affect a smooth surveyor / club interface. Any other SIR forms or formats will not be accepted.

During the course of the survey, if the inspector finds any **high risk** findings which he considers to pose unacceptable risk and which are likely to result in an imminent significant claim; the Club's managers must be informed as soon as possible, by phone. This is in line with BE&O P&I Club's aim

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of reducing any additional supplementary information that is often requested following receipt and review of the SIR, on completion of the survey. This thus aims to provide an efficient and accurate overall assessment of the vessel and the associated risks.

Within 24 hours of completion of the survey, the surveyor should e-mail his brief findings, together with a completed risk assessment form which is contained within the body of the SIR and a small number of photographs highlighting any findings / deficiencies that may have been found. Additionally, within 7 days of completion of the survey the surveyor should submit the completed SIR, list of findings, and photographs (at least 100 to 150) to BE&O's Loss Prevention/ Risk Management Department. Our Chief Surveyor / Consultant, Loss Prevention / Risk Management Executives' and P&I Technicians will review and collate the data gathered during the survey and conduct a desk top risk assessment to ensure that the vessel meets the Club's Risk / Loss Prevention criteria.

The "first look" is an important tool in Loss Prevention / Risk Management to both the assured and the Club. The managers sincerely hope that this circular will create the required awareness towards the importance of the Pre-Entry / Condition Survey and of using the BE&O's SIR format in carrying out a comprehensive and thorough Pre Entry / Condition survey.

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